

LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS

9643 Brookline Ave, Ste. 101, Baton Rouge, LA 70809



REGULAR MEETING OF LBOPG

Tuesday, January 27, 2015

1:00 P.M.

Louisiana Engineering Society Building, Conference Room
9643 Brookline Ave., Baton Rouge, LA 70809

MINUTES

Chairman Kumar called the meeting to order at 1:05 p.m., January 27, 2015, noting that this is the first meeting for the year 2015. He then commenced Roll Call.

Present: William Finley, John Johnston, Madhurendu Kumar, Lloyd Hoover, Arthur Johnson, William Meaney, Todd Perry Board Members. Georgeann McNicholas, Executive Secretary to the Board. Ethel Graham, Legal Counsel.

Absent: Kelli Hardesty, and Daisy Pate, Board Members. Quorum established. Roll Call sheet was circulated for signatures.

Meeting Minutes: Minutes of 01/13/2015 were reviewed. Motion made by Finley to accept the minutes, seconded by Johnston. Motion passed unanimously.

Treasurer's Report: Johnson presented the Treasurer's report of checks to be authorized. Noted one check from closed JP Morgan Chase account cleared. Payroll was turned over to McNicholas from L.A. Champagne & Co. They did the 2014 year-end tax work and they will continue to do the tax work for the Board. All Board members received their 2014 W-2 forms today or, if not present today, it will be placed in the mail. Dept. of Risk Management left a message for McNicholas re: insurance. McNicholas will report next meeting. Finley moved it be approved. Johnston seconded. Motion passed unanimously.

Licensing Application Review Committee – Finley, acting as Temporary Chair in Hardesty's absence, read the numbers of applicants recommended for approval for professional geoscientist licensing in Louisiana as follows: 1, 2, 3, 4, 5, 6, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 25, 26, 30, 31, 32, 33, 34, 36, 37, 38, 39, 40, 41, 42, 43, 45, 46, 47, 48, 49, of the Licensing Review Committee List for January 27, 2014. Johnson asked Finley to re-review 19. Motion was made by Johnston to accept the recommended list of applicants. Seconded by Hoover. Motion passed unanimously. Discussion ensued concerning other applicants.

Licensing Examination Committee - No report at this time.

Complaint Review Committee – No report at this time.

Hearing Committee – No report at this time. A hearing has been requested but it is still in the re-review process with the Licensing Application Review Committee. Letter to be sent to the applicant in response to their questions.

Comity/Reciprocity - No report at this time.

Office Committee – As reported by McNicholas at the last meeting, LBOPG is allowed one more full or part-time unclassified employee; and LBOPG can hire a part-time employee through WAE. A WAE is an employee that can work 1,245 hours per year for one year and can be renewed annually. It is recommend that we hire an employee through WAE to work 10 hours with McNicholas and to cover the office when McNicholas is on vacation or out for illness. Discussion ensued concerning the hours to be worked and duties. The Board concurred that 10 hours was appropriate. Johnston said he has someone he wants to bring by the Board to consider for the position and suggested an annual salary of \$10,000. Graham suggested that McNicholas check with the LA Civil Service Commission concerning the minimum salary requirements. Meaney suggested that McNicholas, who will be the supervisor of this new position, conduct the interviews and determine the duties and the Board set the salary and approve the final candidate. Board concurred. Johnston said he thought it is what the Office Committee should do. The Board confirmed that McNicholas, together with the Office Committee, should handle the hiring of the part-time position and the Board will approve the final candidate. No further information concerning CADD at this time. McNicholas has notified the applicant who did not grandfather but has a pending application and who passed the ASBOG exam that he may submit his licensing fee and proof of the results of the ASBOG Professional Geoscientist exam by mail and that his application will be considered upon receipt. Handout of terms of Authorize.net were distributed. Handout of renewal letter and draft continuing education log were distributed. Graham asked about hours being carried from previous years. After this first year, the letter will need to be revised so as to reflect continuing education credits may carry over from previous year. Discussion ensued regarding revisions to the Continuing Education log. Finley will forward a CE log to McNicholas. Log is for PG so information is available to LBOPG upon request. Discussion of Ethics ensued. Discussion of documentation of presentations attended at conferences ensued. Meaney suggested that there be guidelines on website where log is downloaded. Finley suggested a sample form be placed on website where log is downloaded. Kumar explained how he keeps his continuing education record. Revised log will be provided at the next meeting.

Rules Committee – No report at this time.

Website – Meaney recommended that, if references are not licensed PG's, they should list degrees, years granted, and/or qualifying work history. Discussion ensued. McNicholas will request Usable Creative add a pop-up addition to be added to reference section of website application.

Legal Counsel's Comments – Waiting for Ryan's review of Rules, suggested revisions or approval.

Other Business – McNicholas confirmed to Hoover that Louisiana Engineering Society had spoken to her about inclusion in their publication. Finley explained his findings concerning Temporary Licenses. Board decided to take no further action until such time as it is needed. Perry will bring license plate legislation to February 24, 2015 board meeting. Johnston is teaching an Ethics course this spring and he will send information to the Board members when date is finalized. Johnston brought up a suggestion that the Board have a Twitter/Facebook page that McNicholas would monitor. Board determined that, as a licensing board, it is not appropriate to social network.

Next meeting will be at 1:00 p.m., February 10, 2015 at the Louisiana Engineering Society Building Conference Room, 9643 Brookline Ave., Baton Rouge, LA. The following meeting will be February 24th, 2015. Johnson will be out of the country at that date. Board quorum confirmed for the meeting on the 24th.

Motion to adjourn meeting was made by Finley, seconded by Johnston. Motion passed unanimously. Kumar adjourned meeting at 2:20 p.m.